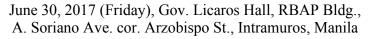
CONFIRMATION SHEET

BASIC COURSE ON TELLERING





Contact RBRDFI Training Officers

Mr. Ace M. Calang /Ms. Grace Dimapilis / Ms. Jesica Cepeda

Tels: (02) 527-2969, 527-2980; 09178374604; 09178374603; 09178374599

Emails: training@rbap.org, jescepeda.rbap@gmail.com

Name	Designation	Nick-name	Degree and Year Graduated
1.			
2.			
3.			
(Printed Name and Signature)			Total Amount Due
Designation: Telephone: Mobilephone:	Rural Bank :Province :Email Add :		Ph

TRAINING POLICIES

Reserve and confirm the slot first, before depositing the Seminar Fees, booking ticket (airline) and securing accommodations. RBAP-RBRDFI will not be responsible for any damage caused by unconfirmed reservation (s). Once the reservation is FULL, RBAP-RBRDFI has the right to refuse of participation or reimbursement on any damage (s) brought by unconfirmed reservations.

Deadline to submit Confirmation Sheet is not later than June 23, 2017.

- 1. Reservation via telephone is accepted. However, Confirmation Sheet and fee must be settled 10 days before the seminar date or **June 16, 2017**. Otherwise, reservation is considered cancelled.
- 2. Cancellation Policy:
- i.10 days prior the seminar date is a FULL REFUND of the registration fee, less admin service fee (P500)
- ii.3 days prior to the seminar date is a 75% Refund, less admin service fee
- iii.Cancellation during seminar with notification to the secretariat is entitled to a 50% Refund, less the admin service fee.
- iv. Participants who failed to attend without notifying the secretariat are considered no-show and are not entitled to refund.
- **Special cases (health, accident etc.), kindly coordinate with RBRDFI staff for refund procedures