



MISAMIS ORIENTAL- BUKIDNON- CAMIGUIN AND ILIGAN- FEDERATION OF RURAL BANKS

29 July 2013

FOR : ALL PARTICIPATING RURAL BANKS

FROM : MOBCI- Association Of Compliance Officers- President

SUBJECT : Compliance Officers' Development Program

Dear Fellow Rural Bankers:

The Rural Bankers Association of the Philippines (RBAP), through the *Rural Bankers' Research and Development Foundation, Inc. (RBRDFI)* in partnership with the Misamis Oriental- Bukidnon- Camiguin & Iligan- Association Of Compliance Officers, are pleased to announce that it will conduct the seminar-workshop described below as part of its continuing strategy to strengthen the rural banking industry:

Course Title: Compliance Officer's Development Program

Venue: Deluxe Hotel, Cagayan De Oro City

Schedule: 27-28 September 2013 (Friday-Saturday)

Duration: 2 days (8:30AM-5:00PM)

Course Content	Course Content
1st day: - Brief discussion of BSP Cir.747 - Review of Bank's existing Compliance Framework - Identification of business risks and corresponding measures to mitigate the risk - Organizational Structure - Duties and responsibilities of a C.O. - Board and Senior Mgt. Oversight - Corrective Process - Discussion of major Local Laws and Regulations Applicable to banks - Monetary and non-monetary Sanctions for Non-Compliance to BSP and Regulations and Regulatory bodies	2nd day: - Plans and Programs of the Compliance Officer - Sample Plans/Activities to be performed - The Compliance Matrix - Compliance Testing - Reporting of the results of Compliance Testing - Compliance Tracking (validation) - Preparing for the BSP General Examination - Possible GE Exceptions - Compliance

In this connection, we would like to enjoin rural banks, to send their Compliance Officers, Senior, President, Managers & Middle Level Officers to attend the seminar.

Registration fee per participant

a) **Four Thousand Five hundred Pesos only (P4,500.00).**

Registration will cover meals (2 snacks and lunch) per day

b) **Board and Lodging, and Travel expenses to and from the venue shall be borne by the participants.**

For your **reservations**, kindly submit to us the following **not later** than **SEPTEMBER 20, 2013**:

1. A non-refundable commitment fee of **P2,250.00** per participant (50% of the registration fee). Payments can be remitted to the **MOBCI-FRB c/o COOPERATIVE BANK OF MISAMIS ORIENTAL** bank account **Land Bank of The Philippines (LBP) Savings Account Number- 0152-0018-35**. Proof of payment (i.e., deposit slip) should be sent immediately to **MOBCI-FRB** via facsimile **((08822)72-54-23)**/ e-mail **(ruby_nain@yahoo.com)** for verification. **For check payments, check should be payable to MOBCI-FRB c/o COOPERATIVE BANK OF MISAMIS ORIENTAL;**
2. Nomination form of the participant(s) duly endorsed by the bank's authority;
3. Filled-up Participant's Profile.

Only those rural banks that have complete requirements will be given reservation. Please be advised that we will be accepting up to forty **(40)** participants only. We reserve the right to limit the number of participants to a manageable level. Participants will be accepted on a first-come-first-served basis.

For your reservation, please call: **0917-2054-297 / 088-856-1550/ 08822-72-63-65** and look for Ms. Ruby, the MOBCI-FRB recording secretary.

Participants who have paid but fail to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee.

Thank you very much!