

2/F RBAP Building, Andres Soriano Jr. Avenue corner Arzobispo St., Intramuros, Manila Telephone Nos.. 527-2972 ● 527-2968 ● Telefax Nos.. 527-2980 ● 527-2969 training@rbap.org - www.rbap.org

Signature Verification, Forgery and Counterfeit Detection Seminar

Date: July 31 – August 1, 2013 (Wed-Thu)

Venue: RBAP, Intramuros, Manila

Time: 8:30am to 5:30pm

Resource Person: Ms. Jennifer Dominguez

& Ms. Julie Santiago

Question Document Examiners, NBI

Seminar Fee:

1. Early bird – $\underline{P3,800}$ (on or before July 12, 2013)

2. Regular Rate – $\underline{P4,200}$ (after July 12, 2013)

3. Non-Member/Delinquent – P5,040

Mode of Payment

- ✓ A Non-Refundable commitment fee of P2, 100.00 per participant.
- ✓ Bank account (LBP Intramuros Branch Savings Account Number 0012-1046-26).
- \checkmark Proof of payment fax to (02) 527-2980.
- Check payments, should be payable to (RBRDFI).

Training Policies:

 Reserve first with RBAP-RBRDFI your training slot, and wait for RBAP-RBRDFI confirmation of your reservation. Thereafter, you may deposit the Registration Fees, book ticket (airline) and secure accommodations.

RBAP-RBRDFI will not be responsible for any damage caused by unconfirmed reservation (s).

Likewise, once training is FULL, RBAP-RBRDFI has the right to refuse participation or reimbursement on any

damage brought by unconfirmed reservations.

Deadline for submission of registration is not later that **July 26, 2013.**

- 2. Reservation via telephone conversation is accepted. However, Registration Form and fee must be settled 10 days prior the seminar date or **July 16, 2013.** Otherwise, reservation is considered cancelled.
- 3. Cancellation Policy: This will apply to non-subsidized training fee.
 - a) 10 days prior the seminar date is entitled for a full refund. *Regular Rate only
 - b) 3 days prior to the seminar date is entitled for a half refund * Regular Rate only
 - c) Participants who have paid but failed to show up for the seminar will only be entitled to a rebate of 50% of the total registration fee. (Regular Rate only)
 - d) For special cases (health, accident etc.), kindly coordinate with RBRDFI staff for refund procedures and requirements.

Seminar Methodologies

Lecture, Discussions and Workshops

Expected Participants

Bank Teller, Cashier, Account Officers, Loan Officers

Objective

For the participants to be aware of the significance of handwriting identification and other aspects of questioned documents examination to related areas in their chosen field;

- 4) Alterations
- 5) Sequence of strokes, etc

Course Outline

Module 1: Signature Verification and	Module 2: Fraud Detection and Prevention		
Forgery Detection	a. Elements of Fraud		
a. Handwriting Impressions	b. Prevention Techniques		
1) Manual operation of the	c. Internal Control System		
hand and the brain	·		
b. Typewriting and Printing	Module 3: Counterfeit Detection (PESO		
Impressions	BANKNOTES)		
2) Machine produced	,		
impressions	Module 4: Counterfeit Detection		
3) Miscellaneous Aspects	(DOLLAR BANKNOTES)		
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CONFIRMATION SHEET

Signature Verification, Forgery and Counterfeit Detection Seminar

July 31-August 1, 2013 (Wednesday-Thursday) Gov. Licaros Hall, 2F RBAP Bldg. A. Soriano cor Arsobispo St. Intramuros, Manila

For your reservation, please coordinate to RBRDFI Training Officers Mr. Ace M. Calang/Ms. Grace Dimapilis / Ms. Jesica Cepeda Contact details: (02) 527-2969, 527-2980; 09178374604; 09178374603; 09178374599

Emails: training@rbap.org, grace@rbap.org cepedajesica_rbap@yahoo.com

Name	Designation	Nick-name	Degree and Year Graduated
1.			
2.			
3.			
4.			
	Date:		
(Printed Name and Signature)			
Designation:	Rural Bank :		
Telephone:	FIOVINCE		
Mobilepnone:	Address :		
Email address:			